



Weimar Independent School District

"A Standard of Excellence"

Superintendent – Chase Seelke Business Manager – Angie Luksovsky Administrative Assistant – Laurie Prihoda

Weimar ISD is seeking an IT Support Technician to provide technical assistance to computer users by troubleshooting hardware, software, and network issues. This position will help to install, configure, and maintain computer systems and peripherals, and may also be involved in setting up new users, managing user accounts, and providing training on new technologies.

Key Responsibilities:

Diagnosing and resolving hardware, software, and basic network connectivity problems for users.

Setting up and configuring computer systems, software, and peripherals.

Assist in creating and managing user accounts as needed.

Assist in configuring and managing Chromebook fleet as needed.

Providing technical assistance to users, either in person, over the phone, or remotely.

Assist users with new software or hardware, providing guidance and training on best practices.

Maintaining accurate records of support requests, troubleshooting steps, and solutions.

Perform other duties as assigned by the district.

Qualifications:

Strong understanding of computer operating systems, software, and peripherals.

Basic understanding of networking concepts.

Basic understanding of Windows Server roles such as Active Directory, DHCP, and DNS.

Basic knowledge of Google Apps used by school districts.

Ability to analyze and resolve technical issues effectively.

Excellent verbal and written communication skills to interact with users and document issues.

Ability to provide a positive and helpful experience to users.

Ability to prioritize and manage multiple support requests simultaneously.

Flexibility to learn new technologies and adapt to changing IT environments.